



## Career Opportunities

SEAMEO QITEP in Language is a regional Centre focusing on improving the quality of language teachers and education personnel. We continuously innovate our capacity building and resource sharing programmes to meet the demands of our customers.

We are currently seeking a **full-time public relations officer** to support Division of Partnership and Public Relations in developing the Centre's branding, public relations and promotions as well as in handling our official communications.

Those who are interested will need:

- Qualification in bachelor degree with emphasis on English language, public relations or communications (max. 30 years old)
- Experience in a similar role (work or internship), though fresh graduate are welcome
- Exceptional oral and written communication skills (Indonesian and English) and interpersonal skills
- Knowledge of public relations
- Experience using social media as a strategic brand positioning and messaging channel
- Capacity to work under pressures and maintain high level of accuracy
- Strong computer literacy
- Quality of creativity, independency, responsibility, and multi-tasking

If you fit the bill, please send your

- (1) cover letter (addressed to Director of SEAMEO QITEP in Language),
- (2) curriculum vitae, and
- (3) certificate of graduation and any other certificates/documents related to the requirements

to our email address: [info@qiteplanguage.org](mailto:info@qiteplanguage.org) no later than by **Monday, 22 January 2018 at 14.00 WIB.**